City of Concord Transportation Advisory Committee Bicycling & Pedestrian Subcommittees Meeting Minutes Monday March 2, 2015 – 6:00pm Central NH Regional Planning Commission

Members Present:

Ursula Maldonado (Co-Chair)

David Sky

Members Not Present:

Craig Tufts (Co-Chair)

Dick Lemieux

Karen Paddleford

Robert Baker

Greg Bakos

Jeffrey Warner (staff representative)

Sheila Zakre

Alex Vogt

Colette Farland-Vogt

Tim Farmer

Guests:

Sam Durfee (CNHRPC)

<u>Committee – review / accept minutes</u>

The approval of the minutes for January was skipped.

Next Meeting Date

The next meeting is scheduled for April 6, 2015, 6:00pm CNHRPC

Pedestrian Master Plan Workshop

The committee had a general discussion on the format and progress of the master plan. The following is a summary of the highlights of the discussion.

- 1. David Sky opened the discussion with a specific question regarding sidewalk snow removal on the I-93 pedestrian bridge between exits 15 and 16. David noted that on the City of Concord's General Services map of Sidewalk Plowing, this segment of sidewalk is marked a normally plowed; however, he contested it has not been cleared and that he was told it is a responsibility of the State.
- 2. Sam Durfee presented to the committee the work CNHRPC has done in regards to the master plan. This consisted of a crash map showing pedestrian/vehicle crashes between the years 2007 and 2012 and a comprehensive report of pedestrian count from 2013 and 2014.
 - a. Some updates proposed to the map include a half mile school zone around active schools and highlighting Safe Routes to School.
 - b. The count report included charts reflecting the data gathered as well as a year-to-year comparison of the intersections that were counted during both years. The report shows a soil beginning, but highlights the need to continue regular counts in order to gather useful and meaningful data.
- 3. Sam Durfee opened discussion to the committee on the survey. Given the in-depth discussion regarding the survey during the last meeting and the following edits, no one had anything else to add on the latest draft, which is now available on survey monkey. Discussion continued to the question of distribution of the survey to the public.
 - a. Ideas for distribution methods included posters with small pull-off strips with the survey url, postings on CAT buses, at pedestrian destinations (such as Walmart, supermarkets, library, the Friendly Kitchen), gyms and running clubs, schools (potentially in the school's respective newsletter), City Manager's weekly newsletter, and apartment complexes.
- 4. Discussion on the format of the public meetings concluded that there should be three meetings distributed geographically in Downtown, the Heights, and Penacook. These public meetings would run with the same basic format with an introduction phase followed into breakout sessions at three tables to discuss Vision, Existing Conditions, and What can be done to make walking more inviting? Table discussion would last about 20 minutes each.
 - a. Further discussion will be needed in regards to the date and location of these meetings and who will facilitate/lead the meetings. David suggested, if CNHRPC is planning to reach out to the committee for volunteers either to facilitate or participate, dates and locations should be settled on and shared early as to accommodate scheduling.
- 5. Between the adjournment of this meeting and the next on in April, via email correspondence, it is hoped that dates, locations and a more specific meeting format will be settled on in order to start conducting meetings in late April/May.